



Hull & Company/Atlanta
11675 Great Oaks Way, Suite 120
Alpharetta, Georgia 30022

Instructions for Completing a Broker of Record Letter for National Indemnity:

In addition to a complete submission, a Broker of Record (BOR) signed by the owner (or an officer) of the insured will be required for National Indemnity to release terms to your office.

The BOR must contain the following to be honored:

- **specifically name the retail agent** the insured desires to work with,
- **specifically name the wholesaler** (In this case Hull & Company/Atlanta) the insured desires to work with
- **and must name NICO as the carrier.**

For fleets and/or brokerage submissions BOR's must be received no later than 3 business days prior to the effective date and for non-fleet no later than 5 days.

Please feel free to contact me direct if I can help. We appreciate your business and want to earn it every day.

Thanks!

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